To enroll in the 'Export Compliance' training course using your UCR NetID, please proceed with the following steps.

1: Logging In

Go to [https://www.citiprogram.org/?pageID=668](https://www.citiprogram.org/?pageID=668)

Select the **Log In Through My Organization** tab
2: Identifying your Institutional Affiliation

In the space provided, type /select University of California at Riverside.

Click on the Continue to SSO Login / Instructions button.

Proceed to login via DUO using your UCR NetID.
3: Institutional Courses

Click the View Courses button next to University of California at Riverside

After you click on the View Courses button, you will see a course listing for UCR. The course listing is divided into: Active Courses (courses you have started); Courses Ready to Begin (not yet started); and Completed Courses.
4: Adding a course

In the Learner Tools box, select Add a Course.

Learner Tools for University of California at Riverside

- Add a Course
- Remove a Course
- View Previously Completed Coursework
- Update Institution Profile
- View Instructions Page
- Remove Affiliation

Add a Course takes you to the UCR’s Select Curriculum page.

CITI Course Enrollment Procedure

The CITI Program provides courses in Human Subjects Protection, Good Clinical Practice, Health Information and Privacy, Lab Animal Welfare, and The Responsible Conduct of Research. Your organization likely has several requirements and perhaps some options to meet your instructional obligations.

- You will be provided one or more enrollment questions below.
- Your responses will determine the curriculum for the courses you will be taking.

Scroll down to CITI Course Enrollment Questions.
REFERENCE GUIDE
"Single Sign On" (SSO) for CITI Program access

5: CITI Course Enrollment Questions

To enroll in the 'Export Compliance' training course, select 'Export Controls' under Question 13.

Question 13

Export Compliance

If you would you like to register for the Export Compliance course, please select the appropriate option below.

- Export Controls
- Not at this time.

Submit

Question 8 must be answered before clicking the Submit button.

After clicking the Submit button, you will see the following confirmation:

✓ You are now enrolled in the course(s) you selected.

Show Courses for: University of California at Riverside

Institution List

University of California at Riverside

The course will appear under your course Courses Ready to Begin.